

RVAR / MLS TRANSFER APPLICATION

Roanoke Valley Association of REALTORS® / Multiple Listing Service

APPLICANT INFORMATION

Name as it appears on license: _____ DBA: _____
License number: _____ M1 number: _____
Residence Address: _____
City / State / ZIP: _____ Preferred Mailing: ☐ Home ☐ Office
Cell Phone: _____ Email Address: _____

LICENSE TRANSFERRED FROM FIRM

Firm / Branch Name on license: _____ Firm / Branch DBA: _____
Supervising Broker: _____ Firm/ Branch License Number: _____
Firm / Branch Office Address: _____
City / State / ZIP: _____ Firm / Branch Phone Number: _____
I have notified the broker of transferring my license: ☐ Yes ☐ No

LICENSE TRANSFERRED TO FIRM

Firm / Branch Name on license: _____ Firm / Branch DBA: _____
Supervising Broker: _____ Firm/ Branch License Number: _____
Firm / Branch Office Address: _____
City / State / ZIP: _____ Firm / Branch Phone Number: _____

APPLICANT CERTIFICATION

I, _____ certify to the following statements:

- I have not suppressed any information that might affect the RVAR/RVMLS decision to accept this transfer application. Furthermore, I am aware that submitting false information or omitting pertinent or material information in connection with this application may lead to the revocation or denial of membership.
- I affirm that I have notified my current broker of the fact that I am leaving his/her firm.
- All applicable agent's license transfer documentation and payments have been remitted to DPOR prior to the submission of this application.

Applicant Signature: _____ Effective Date: _____

BROKER STATEMENT

To be completed by the new supervisory broker with signatory authority who will be responsible for the agent's real estate activities.

I, _____ authorize _____ to apply to transfer his/her

RVAR/RVMLS membership with the firm listed above, and I certify to the following statements:

- All applicable agent's license transfer documentation and payments have been remitted to DPOR prior to the submission of this application.
- I agree to uphold the Bylaws, policies, and Code of Ethics of the Roanoke Valley Association of REALTORS® and the MLS Rules and Regulations, and hereby assume responsibility effective as of the date indicated below.
- I will actively supervise and train the member during the period the licensee is under my supervision.
- I affirm I have verified that the applicant's license has not expired.

Broker Signature: _____ Effective Date: _____